# BlackRock<sup>®</sup> Cachematrix™ Direct Amendment Form

# BlackRock. Cachematrix

# PLEASE COMPLETE ALL RELEVANT SECTIONS OF THE FORM IN BLOCK CAPITALS. Please email the completed form to:

cashportalservices@blackrock.com

#### Contact us

If you have any queries regarding this form, please contact Cash Portal Services at the below global numbers:

+44 (0) 207 743 5628 (EMEA) +1-866-486-6815 (Americas) +65 6411 3322 (APAC) In reference to your BlackRock Cachematrix Direct access:

- To add or remove accounts, please complete Sections 2 and 2a
- To add or remove Authorized Persons, please complete Sections 3a and 3b
- To amend an Authorized Persons' role, please complete Sections 3a and 3b
- To add or amend auto-settlement instructions, please complete Section 4

# **1**. Primary point of contact for company requesting amendment(s)

Full name and title
Company Name <sup>1</sup>
Email address
Phone Number
Street Address
City
State/County
Zip code/Post Code
Country

<sup>1</sup>The Company is the legal entity that is entering into the agreement through this Access Request Form.

# 2. Add or remove account(s) to BlackRock Cachematrix Direct<sup>2</sup>

Transfer agent account number	Transfer agent account name	Fund Identifier (e.g. CUSIP, ISIN)	Investment account number, if applicable	Add	Remove

# 2a. Existing Authorized Persons requiring access to accounts in Section 2

Please supply a list of all existing users who require access to the accounts listed in Section 2.

Full name	Email Address	Transfer agent account number(s)

#### For additional changes, please provide additional copies of Section 2 and 2a.

<sup>2</sup> Contact Cash Portal Services to verify the fund families available.

# 3. Role Definitions for users listed in sections 3a and 3b

Company represents that each user denoted on this Amendment Form is an Authorized Person on each transfer agent account for each fund that is specified in Section 2.

We encourage the Company to consider the user role types and how that aligns with the Company's internal user permissions.

Each User must be assigned only one user role type but may be assigned as many administrative roles as required. Please note both administrative roles are optional, and neither are mandatory for any user and are independent of the user role assigned. For example, a user can be a *Trader*, a *Company Administrator*, and a *Compliance Administrator*.

#### User Role Types (must select ONE per user)

- View-only allows the user to have view-only capabilities.
- **Trader** allows the user to submit purchase and redemption requests for the Company (an "order"). If order approval is required for orders, this user type will not have the ability to approve orders. Any orders that require approval will not be routed to the fund's transfer agent until the approval has taken place by an assigned Approver.
- **Approver Only** allows the user to approve orders raised by a Trader where approval is required. This user cannot place orders.
- **Trader/Approver** allows the user to perform the functions of both a trader and approver. This user is only applicable for companies with order approval enabled. This user cannot approve their own orders.

#### Administrative Roles (optional)

- Company Administrator allows the user to edit and approve administrative functions such as
  associating users to accounts or setting approval thresholds. All administrative changes require
  approval, therefore a minimum of two Company Administrators are required if this role is desired to be
  used by a Company. This role is recommended for users to control permissions for users within their
  organization.
- Compliance Administrator allows the user to create and maintain compliance rules such as fund exposure limits. Company can elect to opt in to require approvals for any compliance rule addition or edit. Please contact cashportalservices@blackrock.com to request details about the process and requirements to opt out. Please note if compliance approval is enabled then a minimum of two Compliance Administrators are required.

Once online registration is completed, the above Authorized Persons will receive an email detailing their unique username and temporary password. These Authorized Persons with BlackRock Cachematrix Direct account access shall remain in full effect until such time as we receive an amendment form to this effect. Only these Authorized Persons with BlackRock Cachematrix Direct account access shall be permissioned to access the BlackRock Cachematrix Direct platform.

# 3a. Authorized Persons and roles to be added/removed/amended on BlackRock Cachematrix<sup>™</sup> Direct

Add/Remove/ Amend Role	Full Name	Company Name	Email	Phone Number	User Role Type (select ONE)	Custom Dual Approver Limits, if Applicable <sup>3</sup>		over Limits,	Administrative Roles Optional; select as many as required	
Add					View-only	Currency	Buy Limit	Sell Limit		
Remove					Trader				Company Administrator	
Amend					Approver Only				Compliance Administrator	
					Trader/Approver					
					U View-only	Currency	Buy Limit	Sell Limit		
Add					Trader				Company Administrator	
Remove					Approver Only				Compliance Administrator	
Amend					Trader/Approver					
					U View-only	Currency	Buy Limit	Sell Limit		
Add					Trader				Company Administrator	
Remove			Approver Only				<ul> <li>Compliance Administrator</li> </ul>			
Amend					Trader/Approver					
						Currency	Buy Limit	Sell Limit		
Add					<ul><li>View-only</li><li>Trader</li></ul>				Company Administrator	
Remove					Approver Only				Compliance Administrator	
Amend					Trader/Approver					
						Currency	Buy Limit	Sell Limit		
Add					<ul><li>View-only</li><li>Trader</li></ul>				Company Administrator	
Remove	Remove     Approver Only							<ul> <li>Company Administrator</li> <li>Compliance Administrator</li> </ul>		
Amend		Trader/Approver				Compliance Administrat				
					U View-only	Currency	Buy Limit	Sell Limit		
Add					□ Trader				Company Administrator	
Remove					Approver Only				Compliance Administrator	
Amend					Trader/Approver					

#### To list additional Authorized Persons, please provide us with additional copies of this page.

<sup>3</sup>Please note that dual approval limits can be customized at the user level by currency. Please detail the limit across currencies by user in this section. Note that separate limits can be set for Buy and Sell orders.

# **3b. Accounts required for new Authorized Persons in Section 3a**

Please supply a list of all accounts that the users added in Section 3a should have access to (including any additional accounts requested in Section 2, if applicable).

Full name	Email Address	Transfer agent account number(s)

For additional users, please provide additional copies of Section 3b.

# 4. Bank account details for auto-settlement investors only

Auto-Settlement is not available for all fund families or currencies; skip to next section if not applicable. Contact our Cash Portal Services team or your relationship manager to discuss if you are unsure of whether Auto-Settlement is available for you. Please only complete this section if you are adding bank account details for Auto-Settlement for subscriptions.

Transfer Agent Account Number	Currency	Bank Name	ABA Code	SWIFT BIC	Sort Code	Account Name	Account Number	IBAN

# 5. Affiliates who will use BlackRock Cachematrix Direct

The Company must provide the name and location(s) of any affiliate of the Company that the Company will use BlackRock Cachematrix Direct for.

# Full name and title Company Name<sup>1</sup>

### Legal Entity (if applicable)

### **Email address**

For additional affiliates who will use BlackRock Cachematrix Direct, please provide additional copies of section 5.

# 6. Signatures and authorization

This BlackRock Cachematrix Direct Access Request Form must be signed by an Authorized Signatory or Authorized Signatories for the Company. By completing, signing and submitting this form, you are giving BlackRock formal notification that the Company and its affiliates (as applicable) wish to be able to enter subscription and redemption requests for the accounts provided herein via BlackRock Cachematrix Direct. The Company hereby confirms that it agrees, on behalf of itself and its affiliates (as applicable), to be bound by the terms of the Prospectus(es) of the Fund(s) and that it agrees to be bound by the terms and conditions of use of BlackRock Cachematrix Direct found here. Any data collected will be processed according to BlackRock's privacy policy, which can be found here. The Company agrees to be liable and responsible for its affiliates that the Company grants access to use BlackRock Cachematrix Direct. BlackRock may require you to provide a copy of your Company's Authorized Signatory List and for any affiliates.

By signing this BlackRock Cachematrix Direct Access Request Form, the Authorized Signatory or Signatories agrees on behalf of the Company:

- That the Company authorizes BlackRock to provide the individuals specified, under Section 3 (Authorized Persons and roles to be added to BlackRock Cachematrix Direct) to access the BlackRock Cachematrix Direct service and the information that it contains on the Company Account(s) and any affiliate account(s);
- To notify BlackRock of any changes to the individuals authorized if these persons have left the Company organization or no longer represent the Company and the same for any affiliates;
- To ensure there are measures in place at the Company to prevent Authorized Persons from sharing log on details with persons who are not Authorized Persons;
- iv. That the Company has provided a copy of the terms and conditions of use of BlackRock

Cachematrix Direct with each affiliate that the Company wishes to grant access to the BlackRock Cachematrix Direct platform and, to the extent relevant to each affiliate, a copy of the Pre-Contractual Disclosure Documents as provided in the BlackRock Cachematrix Direct user terms and conditions;

- v. The Company confirms that each affiliate of the Company, as set out in Section 5 above, has read and accepted the BlackRock Cachematrix Direct user terms and conditions;
- vi. That the Company has provided a list of affiliates as set out in Section 5 above;
- vii. to notify the BlackRock Cachematrix Direct site operators if the location of the permanent presence/establishment of any affiliates set out in Section 5 above or itself changes;
- viii. to be liable for any breach of the BlackRock Cachematrix Direct terms and conditions by any of its affiliates set out in Section 5 above;
- ix. That the Company is authorized to enter into this Access Form for itself in its capacity as an Umbrella User of the BlackRock Cachematrix Direct platform, and on behalf of each affiliate set out in Section 5 above each being Umbrella Users of the BlackRock Cachematrix Direct platform.

Section 6 is to be signed by an Authorized Signatory or Authorized Signatories as per your fund account signatory mandate.

# 6. Signatures and authorization (continued)

	Authorized Signatory (1)	Authorized Signatory (2)
Full Name		
Title		
Date		
Signature		

Prepared by BlackRock Investment Management (UK) Limited. Registered in England No. 2020394. Registered office: 12 Throgmorton Avenue, London EC2N 2DL Authorised and regulated by the Financial Conduct Authority. Prepared by BlackRock (Netherlands) B.V.

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